

School Environment Team (SET) Project

Relocatables Checklist Line Item Explanations

The following material explains, line by line, why a unique item is on the checklist. For each Relocatable (or Portable) classroom complete this checklist together with the Master Checklist.

The following material explains, line by line, why an item is on the checklist. This document follows in order of the checklist for easy reference. Remember that each person's opinion as to what an odor is or what the cause of a problem is may differ from another persons. As you make observations, try not to interpret what you see, smell, feel or hear.

1. No exits should be blocked for safety reasons, in case of an emergency. There should always be easy access to the exits. There should always be more than one exit.
2. Water around closet doors where ventilation system is housed indicates that there may be a problem.
3. Relocatables may have two thermostats. Check carefully. For efficient heating/cooling, both need to be set the same.
4. Windows should be able to be opened for safety and ventilation.
5. If opened, windows need to have screens to prevent insect hazards.
6. The presence of doormats, six steps long, lessens the soiling of carpets.
7. Sealed seams between the two halves of the relocatable prevent water incursion into the room.
8. Pooling of water around the outside of the building can lead to bacterial development and insect infestations.
9. Water and condensation from the HVAC system should be routed away from the foundation of the portable to prevent pooling water.
10. If brick veneer and siding are intact water cannot enter from outside.
11. Checking to make sure that entrance/exits stairs and railings are safe prevents injuries.
12. Paths between relocatables and main buildings should be monitored to protect the well being of students and staff.