

School Environment Team (SET) Project

Registration Form

The PTA Council of Howard County Maryland is committed to increased education and awareness of the impact of indoor/outdoor environments on the health and safety of school occupants. The goal of the SET Project is to maintain the proper environment within/around schools, enhancing the ability of students to learn, and teachers and staff to perform their jobs. This program is designed to require minimal time investment in a simple and straightforward manner that is understandable to the lay person.

Definition: An SET Project Team is a group of people, most of whom are based in that building, who monitor and inspect the conditions and factors that affect everyone who uses the building: staff, students, and volunteers.

Purpose: The purpose of the SET Project Team is to identify potential problems before they reach the level where occupants' health and safety are at risk, to provide an avenue of communication through which any concerned individual can report potential indoor environmental problems, to increase education and awareness of the importance of maintaining proper indoor environments. **This program is an evaluation tool only.** It does not identify all possible conditions that may impact health and safety.

PLEASE COMPLETE ALL SECTIONS OF THIS FORM AND RETURN TO THE PTACHC (use address on cover)

- 1) PRIOR TO USING THIS PROGRAM**
- 2) PRIOR TO REPRODUCING or ALTERING THIS MANUAL**

SCHOOL NAME: _____

SCHOOL SYSTEM: _____

CONTACT INFORMATION:

NAME: _____ TITLE: _____

ADDRESS: _____

email address _____ (for receiving updates)

TELEPHONE: _____ FAX: _____

PTA CONTACT INFORMATION:

NAME: _____ TITLE: _____

ADDRESS: _____

email address _____ (for receiving updates)

TELEPHONE: _____ FAX: _____

REGISTRATION DATE: _____ **MANUAL Number:** _____