

# School Environment Team (SET) Project

## Dark Room Checklist Line Item Explanations

*The following material explains, line by line, why a unique item is on the checklist. For each Dark Room complete this checklist together with the Master Checklist.*

*The following material explains, line by line, why a unique item is on the checklist. This document follows in order of the checklist for easy reference. Remember that each person's opinion as to what an odor is or what the cause of a problem is may differ from another persons. As you make observations, try not to interpret what you see, smell, feel or hear.*

1. Prior to being allowed into the Dark Room students must receive proper instructions including a complete review of safety procedures.
2. Unsecured electrical outlets and frayed wires are a safety and health hazard, increasing the risk of electrical shock and fire. Electrical cords should be secured, not extending across walkways and not be near any wet areas. Use of extension cords are discouraged due to electrical and safety hazards.
3. Equipment that is hot to the touch may indicate that it is not operating properly and could be a safety hazard. A knowledgeable person should check it.
4. Lights should not be covered with paper, as it is a fire hazard and interferes with proper lighting. There may be eyestrain with improper lighting that may lead to physical symptoms. Covered lights may also contribute to eyestrain
5. Because the chemicals used in Dark Rooms may have strong odors, it is important that the room be vented to the outside of the building.
6. There must be evidence of a fresh air source into the room to replace the air being exhausted or vented to the outside of the building.
7. The eye-wash station should be operational in case of accidental eye contact with a chemical irritant.
8. Students should have access to rubber coated aprons and tongs to protect clothing from the chemicals that are used in photo development.
9. An "In-use" indicator is present so that any student in the Dark room has the security of knowing that others know their location in the case of an accident, which requires assistance.
10. Safety procedures should be prominently posted to help remind students of the importance of following instructions.