

# School Environment Team (SET) Project

## Art Classroom Checklist Line Item Explanations

*The following material explains, line by line, why a unique item is on the checklist. For each Art Classroom complete this checklist together with the Master Checklist.*

*This document follows in order of the checklist for easy reference. Remember that each person's opinion as to what an odor is or what the cause of a problem is may differ from another person's. As you make observations, try not to interpret what you see, smell, feel or hear.*

1. Stained, missing or broken ceiling tiles interfere with the efficiency of the HVAC system and allow fire to spread. These tiles should be replaced. They can also indicate a problem behind the tile.
2. Unsecured electrical outlets and frayed wires are a safety and health hazard, increasing the risk of electrical shock and fire.
3. Equipment that is hot to the touch may be overheating and should be checked to ensure that it is operating properly.
4. Art work or decorations are not displayed from the ceiling tiles. This may impede airflow in rooms and does not allow proper (or efficient) ventilation. This is an area that is a judgement call on the part of the teacher and Principal. However, if your school is experiencing HVAC system issues, more attention should be given to this line item.
5. If an art room is not masonry, for safety reasons, the kiln needs to be located 18 inches away from any wall or obstacle.
6. The kiln should have venting hood. Check with the art teacher to make sure that it is in operating condition.